

**VASAI VIRAR CITY MUNICIPAL CORPORATION****(ULB CODE: 802785)****SELF ASSESSMENT FORM FOR BEST SWACHH GOVERNMENT OFFICES  
FOR THE YEAR 2020-2021****Name of Govt. Office:****Prabhag Name & Ward No.:****Address :****Name & Contact No.****(A) SANITATION INFRASTRUCTURE****Urinals**

1	No. of Urinals stands		No. of Urinals functional		Percentage Urinals functional	
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**Toilet Seats**

2	No. of Toilet Seats		No. of Toilet Seats with functional ablution tap		Percentage with functional ablution tap	
3	No. of Toilet Seats		No. of Toilet Seats with functional flushing arrangement		Percentage with working flushing arrangement	
4	No. of Toilet Seats		No. of Toilet Seats hygienic		Percentage having hygienic seats	

**Hand Wash Basins**

5	No. of Wash Basins		No. of Wash Basins functional		Percentage of wash basins in functional condition	
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*(Scoring: 100%=2 points; 80-100%=1 point; less than 80%=0 points)***(B) CLEANLINESS**

Sl. No.	Parameter	0 (Dirty)	1 (Moderately Clean)	2 (Neat & Clean)
6	Whether the corridors are free from paan/gutka (Betel nut) stains			
7	Are there any unwanted/ discarded material lying in rooms, corridors or under staircases?			
8	Are there any unwanted/ discarded material lying on the roof, balconies?			

9	Are there any unwanted/ discarded material lying outside but within the Bhawan premises?			
<i>(Scoring: Dirty=0 points; Moderately Clean=1 point; Spic and Span=2 points)</i>				
<b>(C) ADEQUACY OF DUST BINS</b>				
<b>Sl. No.</b>	<b>Sufficiency of dustbins</b>	<b>0 (Not available)</b>	<b>1 (available but not adequate)</b>	<b>2 (available in adequate number)</b>
10	Whether sufficient dustbins are available (both for wet & dry garbage)?			
<b>MAXIMUM SCORE (20); MARKS SCORED:</b>				

**Stamp & Signature of  
Incharge Officer of govt. Office**