

## Minutes of Prebid Meeting

**Tender No. VVCMC/ITDEPT/1.3/2018-19[2018\_VVCMC\_332503\_1]**

Sr. No.	Topic	Clarification
<b>1</b>	Detailed Tender Notice, Point no. 26 pre-qualification criteria table (Page 22) Sr.no.2- The bidder must have positive net worth, should have minimum turnover of Rs. 2 crore for last financial year and should be Profit making in each of the last three financial years ended with 31st March 2017 (i.e. 2014-15, 2015-16 and 2016-17).	Will be as per tender document.
<b>2</b>	Detailed Tender Notice, point no. 26 pre-qualification criteria table (Page 22)-Sr.no.3 - Bidder should be an established IT System Integrator / System Integrator and should have experience in software development for minimum 2 municipal corporations.	Since work is related to taxation system of Municipal Corporation. We need bidders who have experience in similar software development for Municipal Corporation or any other public taxation system.
<b>3</b>	Detailed Tender Notice, Point no. 26 pre-qualification criteria table (Page 22)-Sr.no.3- The SI/System Operator should have executed at least one work of similar scope of work and with the minimum value of 50 Lacks.	Will be as per tender document.
<b>4</b>	Containts of bid (Page no.25) <b>Earnest Money Deposit-</b> We have enclosed Earnest Money Deposit in the form of a Demand Draft for a sum of Rs. 2,00,000/- (Rupees Two Lakhs thousand only).	<b>Earnest Money Deposit</b> - We have submitted Earnest Money Deposit online for a sum of <b>Rs.5,50,000/- (Rupees Five Lakhs fifty thousand only)</b> .
<b>5</b>	Containts of bid (Page no.30) Annexure N: Breakdown of Cost Components- All the prices (even for taxes) are to be entered in <b>Indian Rupees ONLY</b> (%age values are not allowed)	In commercial envelope taxes/GST should mentioned in % separately.
<b>6</b>	Each location can have multiple counters. Please specify exact number of locations and total number of counters to be maintained including Head Office, Ward Offices, Collection Centres and Gram Panchayat.	Presently 60 counter need to setup in this financial year. SI/Operator should have capabilities to increase in next two year as and when requested by corporation.
<b>7</b>	Please provide minimum hardware items and their configurations including Desktops, Printers, POS etc. required per counter.	<b>PC-</b> Intel core2 duo processor, 2GB RAM, 500GB hard disk, O.S. windows7 or higher configuration (license copy), Antivirus. (SI must ensure that software should run smoothly with provided configuration) <b>Printer</b> – Laser printer having features to print A4, Legal, A3 size paper.
<b>8</b>	Please specify approximate population of VVCMC, number of properties under property tax and estimated number of water connection.	Current estimated population of VVCMC is 18 lakhs. Approximate number of property tax payers –7.19 lakhs, Approximate number of water connections is 60,000.
<b>9</b>	Please clarify whether LAN and internet is to be provided by VVCMC or bidder.	LAN will be provided by VVCMC but internet shall be arranged by SI/Operator.

10	It is assumed that software for billing & receipt generation of property tax and water tax is also in place. Bidder only needs to maintain and do upgration as and when required. If yes, please provide front end technology and database on which current software has been developed.	Present operational software is developed 3 years back. SI / operator is expected to enhance / upgrade the exiting software as per VVCMC's requirement. SI / Operator can use his own software for property tax, water tax ensuring uninterrupted and real time working of property tax, water tax is not hampered.
11	Is current software certified by certain empanelled agency? If yes, why new certification is required. If no, we will have to make changes in the software for the certification. Who will bear the cost of the Certifying Agency?	Online tax payment is certified by empanelled agency and certification will only be required for any enhancement and cost for certification will be bear by bidder.
12	Bidder must have at least 50 I.T. Persons on its payroll which should be reflected in its PF record.	Will remain as per tender document (marking system).
13	Please specify minimum manpower to be deputed for the project duration including Operators at Collection Counters, Supervisory staff and Managers.	Manpower deputation should be as per number of counters mentioned above and the counters should be open for citizen on all working hours and on holidays as per requirement.
14	Does existing software fulfil the conditions mentioned in Point No. 3 of Scope of Work, Page No.6 Point No. 7 of Scope of Work, Page No.6 Point No. 9 of Scope of Work, Page No.6 Point No.12 of Scope of Work, Page No.7 Point No.13 of Scope of Work, Page No.7	Yes
15	No quality certification has been asked for the bidder.  To have good qualify results, bidder must have atleast CMMI Level 3, ISO 9001 and ISO 27001 certifications.	Will remain as per tender document.
16	Please mention the delivery timeline and payment terms.	SI /Operator will have to take total handover within 7 working days of work order issuance. Bidder can suggest his payment terms however VVCMC reserve rights to accept or reject this terms.
17	Do we have data base of email id's and mobile numbers of property and water tax payers? Can tax bills be issued on email id's of tax payer?	VVCMC has database of about 1 lakh email id's and mobile number of the tax payers. SI/operator has to collect the mobile number and email id's of all tax payers. SI/ Operator should have facility of issuance and collection of e-bills to tax payers as per VVCMC's instructions.
18	Do we have to give spilt of commercial bid?	Yes, item wise/work wise bifurcation of commercial bid is to be attached inside the commercial envelope.

**City Engineer**

**Vasai Virar City Municipal Corporation**